

**MINUTES OF THE
MENDHAM BOROUGH BOARD OF HEALTH
January 6, 2021**

CALL TO ORDER:

Board Secretary Karen Orgera called the regular meeting of the Board of Health of the Borough of Mendham to order at the Garabrant Center, 4 Wilson Street, and remote zoom meeting at 7:00pm.

STATEMENT OF ADEQUATE NOTICE:

Board Secretary Karen Orgera read the following statement:

“Adequate notice of this meeting of the Board of Health of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House and Bowers Building, and filed with the Borough Clerk in accordance with the Open Public Meetings Act. Official action may be taken at this meeting.”

ROLL CALL:

Lesley Anne Andrew- Present
Laura Gill- Present
Vacant-Regular Member
Maureen Walker- Present
Laura Montenegro- Present
Dr. Marilyn Althoff- Alt.1-Present
Vacant-Alt. 2

ALSO PRESENT:

Steve Andrew, Council Liaison
Karen Orgera, Board Secretary
Nancy Dowd, Bernards Township R.E.H.S.

NOMINATION AND ELECTION OF BOARD OF HEALTH PRESIDENT:

Laura Montenegro made a motion to nominate Maureen Walker as President and Laura Gill seconded the motion. A voice vote was taken with all members in favor.

NOMINATION OF BOARD OF HEALTH VICE PRESIDENT:

Maureen Walker made a motion to nominate Lesley Anne Andrew as Vice President. Laura Montenegro seconded the motion. A voice vote was taken with all members in favor.

APPROVAL OF MINUTES:

Laura Gill made a motion to approve the minutes and closed session minutes for the December 15, 2020 meeting. Maureen Walker seconded the motion. A voice vote was taken of all members who were present at the December 15, 2020 meeting. All in favor, none opposed.

APPROVAL OF MINUTES:

Laura Montenegro made a motion to approve the minutes and closed session minutes for the December 28, 2020 special meeting. Laura Gill seconded that motion. A voice vote was taken of all members who were present at the December 28,2020 meeting. All in favor, none opposed.

RESOLUTION #01-2021: Annual Meeting Schedule for Calendar Year 2021

Resolution setting the Annual Meeting Schedule for calendar year 2021 was motioned by Dr. Marilyn Althoff and seconded by Laura Montenegro.

ROLL CALL:

Lesley Ann Andrew- YES
Laura Gill- YES
Maureen Walker- YES
Laura Montenegro- YES
Dr. Marilyn Althoff-YES

All In favor, none opposed.

MENDHAM BOROUGH
BOARD OF HEALTH
MORRIS COUNTY, NEW JERSEY
MEETING DATES 2021

NOTICE IS HEREBY GIVEN that the Mendham Borough Board of Health will meet at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey to discuss or act upon public business at 7:00pm each of the dates set forth:

Wednesday, February 3
Wednesday, March 3
Wednesday, April 7
Wednesday, May 5
Thursday, June 3
Wednesday, September 1
Wednesday, October 6
Wednesday, November 3
Wednesday, December 1
Wednesday, January 5, 2022-Re-Organization meeting

Any additional meetings or changes to the date, time or place of any scheduled meeting will be posted at the Garabrant Center and published in the official newspapers in advanced as required by law.

RESOLUTION #02-2021: Authorizing the Award of a Professional Services Contract without competitive bidding to Dorsey and Semrau LLC for Board of Health Attorney Services

Resolution appointing Dorsey and Semrau LLC as Board of Health Attorney was motioned by Laura Gill and seconded by Maureen Walker.

ROLL CALL:

Lesley Ann Andrew- YES

Laura Gill- YES

Maureen Walker- YES

Laura Montenegro- YES

Dr. Marilyn Althoff- YES

All In favor, none opposed.

ENVIRONMENTAL HEALTH OFFICER’S REPORT AND HEALTH EDUCATION REPORT:

Nancy Dowd distributed and reviewed the Health Officer’s Report for the month of December 2020. A copy is on file in the Board of Health Office.

Nancy Dowd also distributed the Health Education and Youth Services report. This report talks about programs offered. A copy is on file in the Board of Health Office.

Nancy informed the members about the Covid-19 vaccine and when it will be available and what phase the State of New Jersey is currently rolling out.

NEW BUSINESS:

President Maureen Walker introduced the Board of Health’s newest member, John Nosta as a regular member. President Walker welcomed Melissa Young back as the Board’s Alternate 2 member.

A brief discussion took place between the members and Nancy Dowd from Bernards Township.

Secretary Karen Orgera shared how many food establishments are currently renewed for the calendar year 2021 and shared that three (3) establishments are left to submit the application and fee. Beginning February 1, 2021, the application is deemed late and a late fee of equal to the renewal fee shall be imposed.

ADJOURNMENT:

Being no further business, a motion to adjourn at 7:35pm was made by Dr. Marilyn Althoff and seconded by Laura Montengero. A voice vote was taken with all members in favor.

Minutes prepared by:

Karen Orgera, Board Secretary